

## INVITATION TO BIDDERS

Sealed proposals will be received at the City of Northwood until 12:00 Noon Local Time, August 15, 2018, at which time they will be opened and read immediately thereafter for the:

City of Northwood  
Municipal Building roofing replacement

PROJECT DESCRIPTION: The proposed work consists of furnishing and installing a 50 mill single-ply membrane roofing system covering approximately 4900 sq. feet of a portion of the flat roof at the City of Northwood Municipal Building.

A "Scope of Work" and Roofing Specification sheet may be obtained from the City's website at [www.ci.northwood.oh.us](http://www.ci.northwood.oh.us). Inspection arrangements may be made with the OWNER: City of Northwood, 6000 Wales Road, Northwood, OH 43619: John Laugerman, Building and Grounds Supervisor. Phone 419-690-1654; E-mail - ***buildings@ci.northwood.oh.us***:

A bid guarantee instrument must be submitted with the bid. The bid guarantee instrument shall be in the form of a Bid Guarantee and Contract Bond for the FULL AMOUNT of the bid or a certified check, cashier's check, or irrevocable letter of credit for an amount equal to ten percent (10%) of the bid in accordance with Section 153.54 of the Ohio Revised Code. The bid guarantee shall be made payable to the City of Northwood, Ohio, and is to be held as a guarantee that in the event the bid is accepted and a contract is awarded to the BIDDER, the contract will be duly executed and its performance properly secured. Bid security furnished in Bond form shall be issued by a Surety Company or Corporation licensed in the State of Ohio to provide said surety.

Bidders must comply with the prevailing wage rates on Public Improvements in Wood County and the City of Northwood, Ohio as determined by the Ohio Bureau of Employment Services Wage and Hour Division. (614) 644-2239.

The successful bidder must be a verifiable DURO-LAST Distributor.

Each proposal must contain the full name of the party or parties submitting the proposal and all persons interested therein. Each bidder must submit evidence of its experiences on projects of similar size and complexity. No bidder may withdraw his bid for a period of sixty (60) days after the scheduled closing time for the receipt of bids.

The City of Northwood reserves the right to reject any or all bids, to waive any informalities or irregularities in the bids received, and to accept any bid that it deems most favorable.

BY ORDER OF

City of Northwood  
Robert Anderson, City Administrator