



**PLANNING COMMISSION REVIEW APPLICATION**

**SUBMITTAL DATE:** \_\_\_\_\_

**ACTION OR REVIEW REQUESTED: (CHECK APPROPRIATE DESCRIPTION)**

\_\_\_\_\_ **PRELIMINARY SITE PLAN REVIEW – N.C.O. 1250.12 (a)**

Shall be submitted with application and ten (10) sets of plans. (Note: This plan/survey must be prepared by a Certified Engineer).

\_\_\_\_\_ **FINAL SITE PLAN REVIEW – N.C.O. 1250.12**

Shall be submitted with application, zoning certificate application, site plan checklist and ten (10) sets of plans.

\_\_\_\_\_ **SITE PLAN REVISION – N.C.O. 1250.12**

Shall be submitted with application, zoning certificate application, site plan checklist and ten (10) sets of plans.

\_\_\_\_\_ **PRELIMINARY PLAT REVIEW – N.C.O. 1222.06**

Shall be submitted with application, for the tentative approval of drawing, fifteen (15) copies of preliminary drawing that shall comply to form as specified in N.C.O. Section 1222.06 Subsections (d) through (j), names and mailing addresses of all property owners within, contiguous to, and directly across from the property, and the preliminary plat processing fee (\$2.00 per lot OR \$10.00 per acre, whichever is greater).

**NOTE: The Planning Commission will consider such preliminary drawing at a public meeting to be held not less than 20 nor more than 50 days following such submission.**

\_\_\_\_\_ **FINAL PLAT REVIEW – N.C.O. 1222.06**

Shall be submitted with application, fifteen (15) copies of final drawing that shall comply to form as stated in N.C.O. Section 1222.06 Subsections (r) & (s), and the final plat processing fee (\$2.00 per lot or \$10.00 per acre, whichever is greater).

**NOTE: The Planning Commission will consider such final plat drawing within 30 days after filing. The plat will not be considered filed until the Commission finds it complete at a public meeting.**

\_\_\_\_\_ **PARCEL SPLIT – N.C.O. 1222.06**

Shall be submitted with application, parcel/lot split application, fee of \$50.00, vicinity map showing all details of requested parcel split, names and addresses of all property owners within, contiguous to, and directly across from property to be split, a letter of intent including purpose for the split, proposed new buildings-businesses and the names and addresses of all parties involved, ten (10) sets of all legal descriptions (original, new, and remaining), ten (10) copies of plan/survey showing original dimensions of parcel/lot to be split. (Note: This plan/survey must be prepared by a certified engineer.)

\_\_\_\_\_ **PARCEL CONSOLIDATION – N.C.O. 1222.06**

Shall be submitted with application, parcel/lot split application, fee of \$50.00, vicinity map showing all details of requested parcel consolidation, names and addresses of all property owners within, contiguous to, and directly across from property to be consolidated, a letter of intent including purpose for the consolidation, proposed new buildings-businesses and the names and addresses of all parties involved, ten (10) sets of all legal descriptions (original, new, and remaining), ten (10) copies of plan/survey showing original dimensions of parcel/lot to be split (Note: This plan/survey must be prepared by a certified engineer).

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